

December 7, 2022  
Pilgrim Skating Club Hobomock Ice Arena Meeting Minutes

Participants: Jackie Schrieber, Tanya Iannelli, Allison Higgins, Heather Bent, Betsy Marks, Caitlin Lang, Margo Marino, Bridget Guertin, Paul Hanlon, Megan Massaro, Jenn Whitt & Danielle York

New Business:

1. Board Member Replacement: Danielle Viscariello resigned from the Board. Board voted on her replacement to be Danielle York.
2. USFS Data Letter Request: USFS is requesting that all skating clubs respond to their letter indicating whether there has been any history of sexual misconduct. Paul to respond to USFS letter stating that there has been no history at this Club.
3. Member withdrawal request: A member notified the Board they are withdrawing and requested a refund from December 2022 through June 2023. The Board unanimously voted to request a partial refund because the member has had an extensive skating history with the club (they started with the club in LTS). The Board also noted, this decision does not set a precedent; all member contracts will be updated to clearly state there are "no refunds".
4. Emergency Plan Request: A question was raised to the Board about whether the Club has an updated emergency/evacuation plan in place. The Board agreed that the current plan should be updated and included in the handbook and emailed out to parents. Paul will draft a proposed plan and present at the next Board Meeting.

Treasurer & Ice Chair Report:

1. Attendance/Coupon Spreadsheet: A spreadsheet to track and report ice attendance and membership coupons was created. It will be updated monthly through June 2023.
2. Freestyle Sessions
  - November 30, 2022 (3:20-4:10 freestyle session): unable to use ice because Zamboni was broken. Jackie emailed Rink Management to request refund for ice session.
  - December 28, 2022 only the 3:20-4:10 session will be available

LTS Report:

1. Current session ends December 21, 2022. There are 77 skaters on Wednesday night and 56 skaters on Saturday. There are 27 skaters for Toe Picks.
2. Next session starts January 4 and January 7, 2023.
3. LTS Coach Jackets
  - Corn-hole Fundraising to cover the cost of coach jackets & helper fleece jackets. Fundraiser will be held January 28, 2023 at 4pm at Article 15 Brewery, Rockland.

Fundraising Report:

1. Holiday Raffle: Drawings will be videotaped and announced via social media. Skaters who sold the winning ticket will also be notified.

2. Pembroke Tree Lighting: LTS raffle winner was Kelly Condon

#### Exhibitions:

1. Holiday Show:

- Club Holiday show will be Saturday, December 17 from 10-12 held on Rink 1.
- Tickets will be sold on our website.
- There will be a bake sale at the show. Paul to send a signup genius out to all members to see who can donate items for the bake sale & items for the holiday party.

#### Test Chair Report:

1. The next testing session will be virtual and held in February.

#### Sunshine & Hospitality:

1. Holiday Party:

- Club Holiday Party will be Friday, December 16; \$5/skater to cover the cost of pizza.
- Party will be in the upstairs conference room in Rink 1 at 5:40pm.
- Skaters will be able to exchange secrete Santa gifts, have pizza and play games.

2. Bay State sendoff

- There will be a sendoff for all skaters going to Bay States competition in January. Sendoff will be Wednesday, January 11 from 4:10-4:20.
- Skaters will be celebrated with flowers (from Candy Jar in Pembroke), poster and small baked goods/snack.
- Megan will organize the snacks.
- Bridget will call Candy Jar for flowers.

#### Skating Show:

1. Theme: The Board agreed on "Music and Entertainment through the Years" as the theme of the April 2023 Show.
2. A survey will first go out to members to see who will be interested in participating in the show.

#### **Action Items:**

1. Paul to draft emergency evacuation plan. Plan to be included in handbook and emailed to members.
2. Bridget to send survey to members about Spring Show